

RESOLUTION NO. 119-2020 (F)

By Council Member Dunbar

A Resolution authorizing the City Manager to extend the agreement with James G. Zupka, CPA, Inc., with the approval of the State of Ohio Office of the Auditor, for audit services for the two fiscal years ending December 31, 2020 and 2021; providing compensation therefor; and declaring an emergency.

WHEREAS, James G. Zupka, CPA, Inc. submitted a proposal in response to a Request for Proposals issued by the State of Ohio Office of the Auditor, pursuant to Ohio Revised Code Section 115.56, for an audit of the finances of the City of Cleveland Heights and the performance of agreed upon procedures for the City of Cleveland Heights Solid Waste Transfer Facility for the fiscal years ending December 31, 2012 through 2015, which proposal was accepted by the City; and

WHEREAS, the referenced agreement was extended to provide for audit services and agreed procedures for the fiscal years 2016 through 2019; and

WHEREAS, James G. Zupka, CPA Inc. has submitted a proposal for a further extension for the two fiscal years ending December 31, 2020 and December 31, 2021; and

WHEREAS, both the City Director of Finance and the Office of the Auditor have recommended an extension with James G. Zupka, CPA, Inc. for such services.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The City Manager be, and she is hereby, authorized to extend the agreement with James G. Zupka, CPA, Inc., with the written approval of the State of Ohio Office of the Auditor, for the auditing of the finances of the City of Cleveland Heights and the performance of agreed upon procedures for the City of Cleveland Heights Solid Waste Transfer Facility for the fiscal years ending December 31, 2020 and 2021. The specific services to be performed shall be as set forth in the proposal dated September 10, 2012 submitted by James G. Zupka, CPA, Inc. to the Office of the Auditor, a copy of which is on file with the Clerk of Council and is hereby incorporated by reference, and shall include, but not be limited to, the examination of the City's financial statements for the appropriate fiscal years, an examination to determine the City's compliance with City Ordinances and applicable provisions of the Ohio Revised Code for the same years, and an examination to determine the City's compliance with the Single Audit Act. All services shall be timely completed and shall include all required reports.

SECTION 2. For the services specified herein and in the September 10, 2012 proposal, James G. Zupka, CPA, Inc. shall be paid the total sum of Seventy-six Thousand Three Hundred Sixty-two Dollars (\$76,362) for the two year period audit of the City of Cleveland Heights as follows:

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Fiscal Year Ending 2020	\$ 37,914
Fiscal Year Ending 2021	\$ 38,448

James G. Zupka, CPA, Inc. shall be paid the total sum of One Thousand One Hundred Forty-four Dollars (\$1,144) for the performance of agreed upon procedures related to the City of Cleveland Heights Solid Waste Transfer Facility, as follows:

Fiscal Year Ending 2020	\$ 568
Fiscal Year Ending 2021	\$ 576

Such amounts are to be paid from the appropriate funds of the City as determined by the Director of Finance. In the event additional services are required not previously provided for, James G. Zupka, CPA, Inc., shall be paid for such services on an hourly basis, at the rates customarily charged for the services being performed.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 4. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need to comply with State law regarding audits. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

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JASON STEIN, Mayor  
President of the Council

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AMY HIMMELEIN  
Clerk of Council

PASSED: October 19, 2020