

**HOMEOWNER'S EXCEPTION AFFIDAVIT  
CLEVELAND HEIGHTS CODIFIED ORDINANCE SECTION 1317.01(c)**

STATE OF OHIO                    )  
  ) ss:  
COUNTY OF CUYAHOGA        )

I, \_\_\_\_\_, being duly sworn, state as follows:

- I, am the owner of the dwelling located at \_\_\_\_\_, Cleveland Heights, Ohio.
- I am applying for a \_\_\_\_\_ permit, # \_\_\_\_\_, and will be personally performing this work.
- It is my responsibility to arrange for and receive all necessary inspections and approvals by the Building Department.
- I agree to comply with all applicable Codes, rules, and regulations applicable to this permit, to place full responsibility regarding this project upon myself, and to hold the City harmless from any acts of omission or negligence on my part in the performance of the work.
- Should I later decide to hire a contractor, I will notify the Building Department to void this permit and have the contractor obtain one in their own name.

I further understand that making a false statement with purpose to secure the issuance of a license or permit is a first degree misdemeanor pursuant to Cleveland Heights Codified Ordinance Section 525.02, punishable by a maximum fine of One Thousand Dollars (\$1,000) and/or One Hundred Eighty (180) days imprisonment.

FURTHER AFFIANT SAYETH NAUGHT.

\_\_\_\_\_  
(Signature)  
Print name:

Sworn to and subscribed before me, a  
Notary Public, this \_\_\_\_ day of \_\_\_\_\_,  
in the year 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

### **1317.01 REGISTRATION CERTIFICATE REQUIRED; EXCEPTIONS.**

(a) On or after September 18, 2001, no person, corporation, partnership or other business association shall act in the capacity of a contractor to perform work for which a permit is required unless such person, corporation, partnership or other business association has been duly registered as a contractor by the Building Department.

(b) No person, corporation, partnership or other business association shall engage in, advertise for or represent oneself or itself as being in the plumbing, sewer laying, electrical or HVAC contracting business in the City without first obtaining a registration certificate as provided for in this chapter. No person, corporation, partnership or other business association shall be registered unless any such person or entity employs full-time in a supervisory capacity a holder of a registration certificate. A registration certificate holder, whether self-employed or employed by any person, corporation, partnership or other business association, shall actually supervise every installation made by such firm or corporation.

(c) No permit required by the provisions of the Building Code shall be issued to anyone other than a properly registered contractor except that the owner of a single, two-family or three- family dwelling need not be registered as a contractor to personally perform work upon the premises occupied by the owner thereof as such owner's established residence.

(Ord. 166-2001. Passed 10-1-01.)