



**CITY OF CLEVELAND HEIGHTS
BUILDING DEPARTMENT
40 SEVERANCE CIRCLE, CLEVELAND HEIGHTS, OHIO 44118
216-291-4900 / 216-291-4421 (FAX)**

**RULES, REGULATIONS AND PERMIT REQUIREMENTS
FOR SNOWPLOW OPERATORS/COMMERCIAL LANDSCAPING**

Section 751.02 of the Business Regulation Code of the City of Cleveland Heights states that no person or other entity shall perform any commercial snow removal service or landscaping business without obtaining a permit from the City.

TO OBTAIN A PERMIT:

- Complete the attached application form listing the name, address and phone number of the company owner or owners, **as well as the make, model and serial number of all vehicles or machinery used.**
- Obtain a bond made out in the owner's name in the amount of \$10,000 from your insurance agent or other surety firm. **Your agent must use our bond form (attached). Additional forms are available upon request.** Please make sure that the bond form is filled out correctly and completely. (If made out incorrectly bond will be returned as it cannot be accepted per our Law Dept.). Please provide all required signatures and seals.
- Submit with application and bond form a **certificate of insurance for each vehicle** for which permit is obtained. Such insurance shall indemnify the applicant for \$100,000. for injury to one person, \$300,000. for injury to more than one person and \$50,000. for property damage in any one accident; naming the **City of Cleveland Heights** as a Certificate Holder and Additional Insured. The policy shall contain a clause obligating the surety or insurance company to give ten (10) days written notice to the City (Building Department) before the lapse, expiration or termination of such policy or policies. The permit shall be revoked upon cancellation or loss of insurance.
- Submit payment of \$50.00 for commercial snow removal or landscaping or \$75.00 for both businesses. Checks shall be made out to the City of Cleveland Heights. When an application is approved, you will be issued a permit. Individuals wishing to have their permit mailed to them must enclose a self-addressed, stamped envelope.

PERMITS ARE VALID THROUGH DATE OF ISSUE UNTIL DECEMBER 31 OF SAME YEAR.

751.06 PROHIBITED ACTS

- (a) No person shall deposit or cause to be deposited snow or ice which has been removed from private property onto the median strips or any streets, sidewalks or other paved portions of the public rights of way of the City, or onto any private property without the permission of the owner.
- (b) No person shall deposit or cause to be deposited leaves, grass clippings or other yard waste onto the median strips, the paved rights of way in the City or unto any private property without the permission of the owner.
- (c) A violation of subsections (a) or (b) hereinabove by a person or entity registered under this chapter to provide snowplowing or landscaping services or a violation of any other provision of the Codified Ordinances shall be grounds for revocation of the permit of such person or entity.