

## Law Department Suggestions for Public Meeting and Review

When the draft charter amendment and report are ready, the CR Comm. would post them on the website for public review prior to the public meeting. The web posting would invite oral comments at the public meeting or written comments to be submitted by a certain date.

At the same time, the CR Comm. would provide courtesy copies to the members of City Council with an invitation to speak at the public meeting and/or submit written comments. The Members of Council would all be invited to comment at the public meeting or in writing, not just the Mayor.

Also, the CR Comm. would provide a copy to the City Manager for distribution to department heads and other appropriate administrators for comment. For this group, the City Manager may wish to limit the responses to written comments rather than oral comments at the public meeting.