

## **Notes/Minutes for 5/28**

Discussion of agenda for the evening

Two guests from Planning Department

Introductions, All members in attendance this evening. New member Pat

### **Discussing with guests from the Planning department**

Erik Zampft, director of planning and development

Ken Bernard, in planning department

-What can our committee do to work with the planning department and help with their work with the city?

-planning director used to attend all meetings, Erik appreciates we have a council liaison now too.

-Erik: most direct way is through complete and green streets policy, revised in a way that's actually implemented.

-a checklist for complete and green streets the most helpful for implementing

-Gayle: Last month director klinscale said they're collecting speed data to put together a street typology, then create a checklist for traffic calming.

-Erik: Can reference the committee for priorities in 2026 projects

-Ken: can put together map to incorporate a lot of these road studies all together for reference, Gayle suggested this

### **Complete and Green Streets Edit Review**

-About complete and green streets edits: Erik would like to review it for next month

-Chris: biggest emphasis in changes is that project plans should be sent to planning as soon as possible within projects for implementations of this, coordinate with planning and come to consensus including Planning

-Erik: when would that occur? Would need to be early in the process

-Gayle: before even applying to county for funding, before any bidding, etc, Just change language in that section (10.2)

-Erik: We are a committee of council, how do the recommendations from us work?

Reporting memo recommendations we could make to council

-Sam: What can we do for this process to happen in a timely way?

-Chris: Important that it is "the will and expectation of council as the funding body dispersing the funds" within Complete and Green Streets

-Erik: when capital planning is done correctly with planning further out, that will make this process easier

-Erik: could we build in a way that public works presents things to committee, the committee gets say there, then it can go to council with the committee support?

-Howard: That's a big process with possibly dedicated staff needed for this

-Gayle: Would there be law department pushback for us to include requirements of public works and planning in Complete and Green Streets? Most likely, but not a reason to not include them and try.

-Gail: important relationship building stage right now, see how it evolves to hopefully codify.

- Gayle: for major projects they could come meet with us for input, things that fall under major capital projects. Emphasize meetings for those before finalizing scope of project. Include wording for this specifically.
- Erik: there is precedence for this, within other committees.
- Fern: Being more direct with expectations of departments could be beneficial in these edits. Less broad.
- Ken: a few minor edits notes to the document, adding odor multimodal note, change dense to walkable possibly within (7.1)
- Ken: should additional public input be needed or not? How much will this slow down projects too much?
- Howard: does CH have an understanding of the real role of public input?
- Chris: Can the Performance Metrics section (8) be put in a hierarchy or simply change wording to may from shall.
- Chris- gather and implement the changes for a vote for next month.
- Gail- need red line version for council and law department to review in the near future. Can find out if it needs sent to law department first and timing for things.
- bringing paper copies of the red line doc, do we want a working group to review line by line?

### **Updates from Planning**

- Ken: including the odor multi-modal design guide. Ensure this is referenced. If there are last minute grant opportunities, there can be exceptions. Seems to be taken care of within (10.4) of Complete and Green Streets update doc
- Gayle: Don't think public works will be buying into using a complete and green streets checklist
- Aaron: can we continue using the steps of the checklist as guide for our committee ongoing in the future? Want to make sure we don't lose that.
- Sam: is there a way to ask public works to provide a copy of whatever they're using as a checklist for expectations for themselves? Gayle says they might need more time for that, more time to settle into their process for this year.
- Sam: Can we get info about how they prioritize things, for ADA ramps, etc?
- Ken: Applied for \$800k in funding for projects around the city, for the demonstration projects. Working with Kimberly Horn about what projects to prioritize. The city is reapplying for safety funds for Lee Rd, with some edits to be hopefully approved.
- Howard is curious about any practical issues related to grant and funding related to new presidential administration.

Chris: Movement to approve the minutes from the previous meeting. Gayle seconded.

Aaron: meeting adjourned.