

RESOLUTION NO. 137-2025(PD), *First
Reading*

By Mayor Seren

A Resolution authorizing the Mayor to enter into an agreement with the Home Repair Resource Center program management services for the Cleveland Heights Down Payment Assistance Program; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, on March 19, 2024, the Home Repair Resource Center (HRRC) submitted an application for an American Rescue Plan Act (ARPA) funded Down Payment Assistance Program (“Program”); and

WHEREAS, HRRC has successfully implemented the ARPA-funded Program and has nearly expended all of the original \$150,000 contract amount; and

WHEREAS, HRRC is an over 40-year non-profit partner to the City of Cleveland Heights; and

WHEREASHRRC is the sole HUD-Certified Housing Counseling Agency located in the City of Cleveland Heights; and

WHEREAS, HRRC has a long track record of administering Federal funds in partnership with the City; and

WHEREAS, payment for the continuation of such services is possible in part because of funds made available with the expenditure of ARPA funds towards eligible City employee salaries in FY 2024; and

WHEREAS, this Council wishes to authorize a contract with HRRC for program management services for the Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. The Mayor shall be and is hereby authorized to execute a contract with the HRRC in furtherance of the Program. The contract shall not provide for payments by the City in excess of Six Hundred Thousand and 00/100 Dollars (\$600,000.00), and shall be approved as to form, and include any provisions deemed necessary, by the Director of Law.

SECTION 2. It is found and determined that all formal actions of the Council relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such

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formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 3. Notice of the passage of this Resolution shall be given by publishing the title and abstract of contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Resolution to the City of Cleveland Heights website.

SECTION 4. It is necessary that this Resolution become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need for uninterrupted service of the Program. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.



TONY CUDA
President of Council



ADDIE BALESTER
Clerk of Council

PASSED: June 30, 2025

Presented to Mayor: 07/02/2025

Effective Date: 07/11/25

KAHLIL SEREN
Mayor

*Effective date per Article IV, Section 5 of the Codified Ordinances of the City of Cleveland Heights