

ORDINANCE NO. 111-2025(AS), *First  
Reading*

By Mayor Seren

An Ordinance amending Ordinance No. 023-2025, "An Ordinance establishing salary schedules, position classifications, and other compensation, and benefits for officers and employees of the City," to create the position of Deputy Director of Law and to provide for compensation for the City's ADA Coordinators; and declaring the necessity that this legislation become immediately effective as an emergency measure.

WHEREAS, on May 5, 2025, this Council, pursuant to Article V, Section 4 of the Charter of the City of Cleveland Heights and Section 139.21 of the Codified Ordinances of the City of Cleveland Heights, adopted Ordinance No. 023-2025, establishing salary schedules, position classifications and other compensation, and benefits for officers and employees of the City; and

WHEREAS, this Council recognizes that the demands upon the Department of Law have increased over time, and that the designation of an Assistant Director of Law as a Deputy Director of Law, similar to the previously-existing position of First Assistant Director of Law, will facilitate improved internal departmental management; and

WHEREAS, the City has designated employees to serve as ADA Coordinators under the Americans with Disabilities Act, who have undertaken work responsibilities beyond the responsibilities of their primary positions; and

WHEREAS, this Council therefore wishes to amend Ordinance No. 023-2025 to create the position of Deputy Director of Law and to provide for compensation for those employees who are designated as ADA Coordinators.

BE IT ORDAINED by the Council of the City of Cleveland Heights, Ohio, that:

SECTION 1. That Section 17 of Ordinance 023-2025 be, and hereby is, amended to include a new Section 17(d), which shall read as set forth below:

The City's ADA Coordinators, designated by the Mayor, shall each be compensated at the rate of One Thousand Five Hundred Dollars (\$1,500.00) per year for their services in that role, to be paid in equal installments across the twenty-six (26) pay periods that comprise each year.

SECTION 2. That Exhibit 2 to Ordinance 023-2025 be, and hereby is amended to include, in Salary Grade 18, the position of "Deputy Director of Law."

SECTION 3. That Ordinance 023-2025 as it existed prior to this amendment is repealed to the extent inconsistent herewith, and the remaining provisions of Ordinance No. 038-2023 shall remain in full force and effect.

SECTION 4. It is found and determined that all formal actions of the Council

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relating to the adoption of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

SECTION 5. Notice of the passage of this Ordinance shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights, or by posting the full text of this Ordinance to the City of Cleveland Heights website.

SECTION 6. It is necessary that this Ordinance become immediately effective as an emergency measure necessary for the preservation of the public peace, health and safety of the inhabitants of the City of Cleveland Heights, such emergency being the need for the amendments to Ordinance No. 023-2025 to be effective at the earliest time possible to provide sufficient clarity to City employees as to their compensation and benefits. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Ordinance shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.



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TONY CUDA  
President of Council



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ADDIE BALESTER  
Clerk of Council

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PASSED: June 2, 2025

Presented to Mayor: 06/04/2025 Effective date: 06/13/2025\*

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KAHLIL SEREN  
Mayor

\*Effective date per Article IV, Section 5 of the Codified Ordinances of the City of Cleveland Heights