

**CITY OF CLEVELAND HEIGHTS  
ARCHITECTURAL BOARD OF REVIEW  
MINUTES  
July 25th, 2024**

**ABR VOTING MEMBERS PRESENT:**

KATHRYN LESTER  
RICHARD WONG  
DENVER BROOKER

**STAFF PRESENT:**

GARRET WINFREE, PLANNING CLERK

**CALL TO ORDER**

Mr. Brooker called the meeting to order at 7:02 P.M. with all of the above-listed members present.

3.1 ABR 2024-110: MAMMC, LLC, 2762 BERKSHIRE, (CONTINUED) request to alter windows.

Action: Mr. Wong made a motion to approve. Ms. Lester seconded the motion, and it was unanimously approved.

3.2 ABR 2024-112: RICO PIETRO, 2450 EAST DERBYSHIRE, (CONTINUED) request to renovate exterior.

Action: Mr. Wong made a motion to approve. Ms. Lester seconded the motion, and it was unanimously approved.

3.3 ABR 2024-115: DANIEL GAILLOUR, 3237 WASHINGTON BLVD, request to alter roof.

Action: Ms. Lester made a motion to approve. Mr. Wong seconded the motion, and it was unanimously approved.

3.4 ABR 2024-116: ALAN GUNCIK, 2628 CANTERBURY, request to alter roof.

Action: Mr. Wong made a motion to approve. Mr. Brooker seconded the motion, and it was unanimous.

3.5 ABR 2024-117: DONALD MARSHALL, 952 HELMSDALE, request to alter windows.

- Office windows to be double hung with grids and trimmed to match first four.
- Living room windows be capped with white trim per second floor.
- Living room replacement windows with grids.

Action: Mr. Wong made a motion to approve with conditions. Ms. Lester seconded the motion, and it was unanimous.

3.6 ABR 2024-118: ELEANORA GIBSON, 3858 SUMMIT PARK, request to alter windows.

- Double hung windows to match existing windows on front.
- Choice of grids or no grids up to owner.

Action: Mr. Wong made a motion to approve with conditions. Mr. Brooker seconded the motion, and it was unanimous.

3.7 ABR 2024-119: ROGER McCLINTON, 3687 BAINBRIDGE, request to alter windows.

Action: Mr. Wong made a motion to approve. Mr. Brooker seconded the motion, and it was unanimously approved.

3.8 ABR 2024-120: ELIZABETH ARMSTRONG, 3146 WASHINGTON, request to alter windows.

- Option for casement or double hung over sink.

Action: Ms. Lester made a motion to approve with conditions. Mr. Wong seconded the motion, and it was unanimous.

3.9 ABR 2024-121: DATONA PROPERTIES, 3692 BLANCHE, request to construct garage.

Action: Mr. Wong made a motion to approve. Ms. Lester seconded the motion, and it was unanimously approved.

3.10 ABR 2024-122: GWENDOLYN DONLEY, 3091 WASHINGTON, request to construct addition.

- Front and side windows to be double hung.
- Final shingle & vinyl siding color to have Chair approval.

- Windows to have grids in top sash to match exterior.

Action: Ms. Lester made a motion to approve with conditions. Mr. Wong seconded the motion, and it was unanimous.

3.11 ABR 2024-123: ALLISON HITE, 3427 ORMOND, request to alter porch.

Action: Mr. Brooker made a motion to continue. Ms. Lester seconded the motion, and it was unanimous.

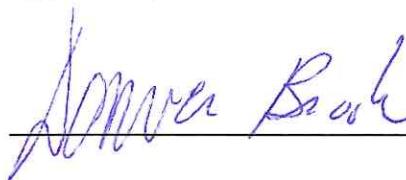
**The meeting was adjourned at 8:38 P.M.**

Submitted,

  
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Garret Winfree, Planning Clerk

08-08-2024  
Date

Approved,

  
\_\_\_\_\_  
Jennifer Brook

08-08-24  
Date