



# CLEVELAND HEIGHTS

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## **Charter Review Commission**

**Wednesday, May 29, 2024**

**6 PM - 8 PM**

**City Hall – Executive Conference Room**

### **AGENDA Call to Order**

- 1. Roll Call**
- 2. Approval of Minutes, pending availability**
- 3. Review and Confirm or Amend Agenda - - Time for Items 1 – 3: 5 minutes**
- 4. Public Comments (Each speaker is limited to 3 minutes, total of ten minutes; additional public comment time will be added to the end of the agenda if needed.)**
- 5. Old Business**
  - a. Update on use of CRC email by the public**
  - b. Status report on development of charter amendment “buckets”**
  - c. Placeholder - Discussion of plans for meetings of CRC with City Council - 10 minutes**
- 6. New Business**
  - a. Discussion of public comments at, or since, May 21 public input meeting - 30 minutes**
  - b. Discuss any remaining CRC member questions/comments on revisions to charter draft – 30 minutes**
    - i. Salary adjustment frequency – Given Civil Service Commission involvement, costs of research and low likelihood of frequent decision by Council to make adjustments, should we consider using the 2019 CRC approach of a 4- year cycle?**
    - ii. Art 14 needs corrections so numbers are in number (#) format.**
  - c. Discuss any remaining CRC member questions/comments on revisions to Report draft – 30 minutes**
    - i. Revised text on 8.1(a) to correctly reflect CRC decision to permit initiative committee to approve changes made by Council.**



# CLEVELAND HEIGHTS

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- ii. Revised discussion on hybrid method to correctly reflect that CRC did conduct a vote on this.

7. Review of Meeting Action Items – 5 minutes
8. Public Comments (10 minutes) – 10 minutes
9. Review of Meeting for Lessons Learned – 3 minutes
10. Next Meeting: To be determined based on scheduling of meeting with City Council to present Report and proposed amendments to Charter
11. Adjourn

## EXHIBIT A

### Possible Bucket Groupings for Charter Revision - As revised May 8

#### Bucket #1



# CLEVELAND HEIGHTS

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- Clean-up
  - Update and simplify presentation and language throughout
  - Replacing 'electors' with 'voters',
  - replacing Roman numerals with Arabic numbers
  - gender-neutral language throughout
- Numbers
  - Candidate numbers- Article 7
    - Adjust numbers, percentages, and the like on numbers of signatures needed for initiatives, recalls, etc., for
      - days to file petitions
      - to fill vacancies, etc. –
  - Article 3, 4, and 7
    - Adjust election requirements for appointed city councilors
- Function of government
  - Balance of powers between executive and legislative branches
  - Council authority to request information and/or attendance at Council meetings from department heads, through mayor's office or directly
  - Individual councilor's authority to contact department heads directly
  - Mayor's authority to appoint department heads, with or without Council approval
    - Who appoints to fill vacancy on dead-locked Council?
    - Council president or mayor?
    - Law Director available to advise City Council?
    - On what terms?
  - Salaries

**Bucket #2** - Comprehensive non-discrimination policy statement

**Bucket #3**

- 'Ethics for elected officials'
- 'parliamentary procedure' trainings for all newly-elected city officials

**Bucket #4** - Article 8 - Initiative, Removal/Recall/Referendum

**Bucket #5** - Ranked Choice Voting