



# CLEVELAND HEIGHTS

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**Charter Review Commission**  
**Saturday, May 11, 2024**  
**10 AM - 3 PM**  
**City Hall – Executive Conference Room**

## AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes of May 4**
- 4. Review and Confirm or Amend Agenda - - Time for Items 1 – 4: 5 minutes**
- 5. Public Comments (Each speaker is limited to 3 minutes, total of ten minutes; additional public comment time will be added to the end of the agenda if needed.)**
- 6. Old Business**
  - a. Placeholder - Revised draft project plan for CRC – 10 minutes**
    - i. Discuss path to meeting deadline for draft amendments by May 15 and draft report by May 15**
  - b. Update on use of CRC email by the public**
  - c. Discussion on comments from Councilor Posch – 5 minutes**
  - d. Update on communication with Civil Service Commission regarding proposed changes to salary provisions for City Council and Mayor (Roland Anglin draft) – Linda Striefsky – 5 minutes**
  - e. Discussion of revised draft of proposed text for Ranked Choice Voting charter provision and of ordinance draft - Drew Herzig and Harriet Applegate – 10 minutes.**
    - i. Report from Harriet Applegate and Guy Thellian regarding incorporation into RCV bucket of Charter provisions to be revised/deleted if RCV is adopted – 10 minutes**
  - f. Status report on plans for second public input meeting, to be held May 21 – 10 minutes –**
    - i. Location at Lee Road Library**
      - 1. Plans for publicity – status**



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- a. Press release, notice in Heights Observer calendar
  - b. City Newsletter
  - c. Posting of flyers
  - d. RSVPs
2. Room layout report – Drew Herzog
3. Update on draft PPT slides from Linda Striefsky
  - a. Any additional comments?
- g. Discuss any CRC member questions/comments on revisions to charter draft – 10 minutes
  - i. Question on report required by Article 13 (formerly in Section 3.6) – Should it be limited to employment matters as required by current Charter? – Linda Striefsky – 5 minutes
- h. Status of drafting of segments for report and of proposed Charter – 60 minutes
  - i. Revised draft of Finance/Budget text for Report, including treatment of reference to sustainability - Guy Thellian
  - ii. Discussion of edits to Report text for nondiscrimination provision - Drew Herzog
  - iii. Discussion of RCV Report insert – Harriet Applegate and Drew Herzog
  - iv. Discussion of Report insert on changes to petition signature requirements – Guy Thellian
  - v. Discussion of Report insert on other Art Eight points – Graig Kluge
  - vi. Discussion of land acknowledgement Report insert – Graham Bell
  - vii. Discussion of ethics and training Report insert – Graig Kluge –
- i. Review and comments on overall draft of Report – 60 minutes
- j. Status report on development of charter amendment “buckets” (see Exhibit A) – 60 minutes

7. Review of Meeting Action Items – 5 minutes
8. Public Comments (10 minutes) – 10 minutes
9. Review of Meeting for Lessons Learned – 3 minutes
10. Next Meeting: Saturday, May 11 from 10 AM to 3 PM.
11. Adjourn



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## EXHIBIT A

### Possible Bucket Groupings for Charter Revision - As revised May 8

#### Bucket #1

- Ranked Choice Voting

#### Bucket #2

- Comprehensive non-discrimination policy statement

#### Bucket #3

- 'Ethics for elected officials'
- 'parliamentary procedure' trainings for all newly-elected city officials

#### Bucket #4

- Clean-up
  - Update and simplify presentation and language throughout
  - Replacing 'electors' with 'voters',
  - replacing Roman numerals with Arabic numbers
  - gender-neutral language throughout
- Numbers
  - Candidate numbers- Article 7
    - Adjust numbers, percentages, and the like on numbers of signatures needed for initiatives, recalls, etc., for
      - days to file petitions
      - to fill vacancies, etc. –
  - Article 3, 4, and 7
    - Adjust election requirements for appointed city councilors
- Function of government
  - Balance of powers between executive and legislative branches
  - Council authority to request information and/or attendance at Council meetings from department heads, through mayor's office or directly
  - Individual councilor's authority to contact department heads directly
  - Mayor's authority to appoint department heads, with or without Council approval
    - Who appoints to fill vacancy on dead-locked Council?
    - Council president or mayor?
    - Law Director available to advise City Council?
    - On what terms?
  - Salaries

#### Bucket #5

- Article 8
  - Initiative, Removal/Recall/Referendum