



CLEVELAND HEIGHTS

Charter Review Commission

Saturday, May 4, 2024

2 PM - 4 PM

City Hall – Executive Conference Room

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes of April 27 and May 1, pending availability**
- 4. Review and Confirm or Amend Agenda - - Time for Items 1 – 4: 5 minutes**
- 5. Public Comments (Each speaker is limited to 3 minutes. Public comment at this point in the meeting is limited to a total of ten minutes; additional public comment time will be added to the end of the agenda if needed.) – 10 minutes**
- 6. Old Business**
 - a. Placeholder - Revised draft project plan for CRC – - 5 minutes**
 - b. Update on use of CRC email by the public**
 - c. Finish discussion of proposed changes to salary provisions for City Council and Mayor (Roland Anglin draft) – 5 minutes**
 - i. Roland Anglin – report on input from Judith Miles**
 - d. Discussion of new draft of proposed text for Ranked Choice Voting charter provision, and of ordinance draft, from Drew Herzig and Harriet Applegate – 20 minutes.**
 - e. Discussion of revised draft of proposed text from Guy Thellian on Finance and Budget matters – 10 minutes**
 - f. Status report on plans for second public input meeting, to be held May 21 – 10 minutes –**
 - i. Location at Lee Road Library**
 - 1. Plans for publicity – status**
 - a. Press release, notice in Heights Observer calendar**
 - b. City Newsletter**
 - c. Posting of flyers**



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- d. RSVPs
- 2. Room layout report – Drew Herzog
- 3. Update on draft PPT slides from Linda Striefsky
- g. Discuss any CRC member questions/comments on revisions to charter draft – 10 minutes
- h. Status of drafting of segments for report and of proposed Charter – 30 minutes
 - i. Guy Thellian to provide revised draft of Finance/Budget reference to ESG –
 - ii. Discussion of Drew Herzog text for nondiscrimination insert for report
 - iii. Discussion of RCV insert – Harriet Applegate and Drew Herzog
 - iv. Discussion of insert on Art Eight – Graig Kluge
 - v. Discussion of land acknowledgement insert – Graham Bell
 - vi. Discussion of ethics and training insert – Graig Kluge
- 7. New Business
 - a. Should we invite new Council member Posch to submit survey and speak with CRC? – 5 minutes
 - b. Discussion of proposed further changes (those other than vote requirements for initiative, referendum and recall) to Article VIII (Graig Kluge draft) – 20 minutes
 - i. Includes decision on “electors” vs “registered voters”.
 - c. Discussion of proposed changes on removal of CC member and Mayor (Graig Kluge draft) – 15 minutes
 - d. Complete decisions on contents of proposed charter amendment “buckets” (see Exhibit A) and on whether CRC recommendations will be presented as one amended charter and/ or as buckets (tentative) – 10 minutes
- 8. Review of Meeting Action Items – 5 minutes
- 9. Public Comments (10 minutes) – 10 minutes
- 10. Review of Meeting for Lessons Learned – 3 minutes
- 11. Next Meeting: Wednesday, May 8 from 6 PM to 8 PM.
- 12. Adjourn



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EXHIBIT A

Possible Bucket Groupings for Charter Revision

Bucket #1 - *largely adopting text developed by 2019 CRC*

- Update and simplify presentation and language throughout
- Replacing 'electors' with 'voters', for example, replacing Roman numerals with Arabic numbers, gender-neutral language throughout

Bucket #2

- Adjust numbers, percentages, and the like on numbers of signatures needed for initiatives, recalls, etc., for days to file petitions, to fill vacancies, etc. – *We did not discuss/agree on any adjustments to percentage of signatures needed. The only context in which changes in number of sigs was raised by CC members was number needed on petitions of candidates.*

The context for change in days was suggestions by some CCs to give CC 60 days to fill vacancy and discussion of whether official publicity should be issued 30 days (or some other advance date) before early voting, rather than 30 days before election day.

- Adjust election requirements for appointed city councilors – *This refers to when an appointed CC has to stand for election.*

Bucket #3

- 'Ethics for elected officials' and 'parliamentary procedure' trainings for all newly-elected city officials – *I would add orientation and training of roles and responsibilities of mayor, CC and directors.*
- Comprehensive non-discrimination policy statement – *Should this be separate bucket?*

Bucket #4



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- Balance of powers between executive and legislative branches
- Council authority to request information and/or attendance at Council meetings from department heads, through mayor's office or directly
- Individual councilor's authority to contact department heads directly
- Mayor's authority to appoint department heads, with or without Council approval
- Who appoints to fill vacancy on dead-locked Council? Council president or mayor?
- Law Director available to advise City Council? On what terms?
- *Add statement of expectation of cooperation and collaboration between the 2 branches*

Bucket #5 – [Omitted]

Bucket #6 - Ranked Choice Voting – *Again, this would require drafting to effect this. Model Charter refers to Ranked Choice Voting Resource Center for mechanics. I have not researched that. When we elect CC, in effect we have a version of RCV because the ballot has multiple candidates for multiple seats, with the highest vote getters winning a seat.*

Bucket #7 - Additional provisions relating to change in form of government – Should provision on CC salary and on Mayor salary be made consistent as to Civil Service Commission input? Fix references to definition of Mayor's term and when election follows Mayoral vacancy; revise Art VII, Section 1 regarding timing for elections after Mayoral or Council vacancy

Bucket #8 – Land Acknowledgement