



CLEVELAND HEIGHTS

Charter Review Commission

Saturday, April 20, 2024

10 AM - 3 PM

City Hall – Executive Conference Room

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes of April 13 and April 17 meetings (pending availability)**
- 4. Review and Confirm or Amend Agenda - - Time for Items 1 – 4: 5 minutes**
- 5. Public Comments (Each speaker is limited to 3 minutes. Public comment at this point in the meeting is limited to a total of ten minutes; additional public comment time will be added to the end of the agenda if needed.) – 10 minutes**
- 6. Old Business**
 - a. Placeholder - Revised draft project plan for CRC – - 5 minutes**
 - b. Update on use of CRC email by the public**
 - c. Finish discussion of proposed changes to salary provisions for City Council and Mayor (Roland Anglin draft) – 10 minutes**
 - d. Discussion of proposed text for Ranked Choice Voting provision from Drew Herzog and Harriet Applegate – 30 minutes**
 - e. Discussion of proposed text from Guy Thellian on Finance and Budget matters – 20 minutes**
 - f. Status report on plans for second public input meeting, to be held May 21 – 10 minutes –**
 - i. Location**
 - ii. Plans for publicity**
 - 1. City Council comment period – LAS will go to next CC meeting**
 - 2. Notice to Mayor and City Council – LAS will send**
 - 3. Need flyer for posting – Guy to prepare; need volunteers to distribute around CH**



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4. Posting in City Newsletter and by League of Women Voters
- g. Status of drafting of segments for report and of proposed Charter – 10 minutes
7. New Business
 - a. Discussion of proposed further changes (those other than vote requirements for initiative, referendum and recall) to Article VIII (Graig Kluge draft) – 20 minutes
 - b. Discussion of proposed changes on removal of CC member and Mayor (Graig Kluge draft) – 20 minutes
 - c. Discussion of proposed changes on ethics and training (Graig Kluge draft) – 20 minutes
 - d. Discussion of land acknowledgement (Graham Ball draft) – 20 minutes
 - e. Overview of proposed gender neutral language edits (Jonathan Ciesla draft) – 10 minutes
 - f. Decisions on contents of proposed charter amendment “buckets” (see Exhibit A) and on whether CRC recommendations will be presented as one amended charter and/ or as buckets (tentative) – 30 minutes
 - i. Which bucket for Preamble?
8. Review of Meeting Action Items – 5 minutes
9. Public Comments (10 minutes) – 10 minutes
10. Review of Meeting for Lessons Learned – 3 minutes
11. Next Meeting: Saturday, April 20 from 10 AM to 3 PM.
12. Adjourn



EXHIBIT A

Possible Bucket Groupings for Charter Revision

Bucket #1 - *largely adopting text developed by 2019 CRC*

- Update and simplify presentation and language throughout
- Replacing 'electors' with 'voters', for example, replacing Roman numerals with Arabic numbers, gender-neutral language throughout

Bucket #2

- Adjust numbers, percentages, and the like on numbers of signatures needed for initiatives, recalls, etc., for days to file petitions, to fill vacancies, etc. – *We did not discuss/agree on any adjustments to percentage of signatures needed. The only context in which changes in number of sigs was raised by CC members was number needed on petitions of candidates.*

The context for change in days was suggestions by some CCs to give CC 60 days to fill vacancy and discussion of whether official publicity should be issued 30 days (or some other advance date) before early voting, rather than 30 days before election day.

- Adjust election requirements for appointed city councilors – *This refers to when an appointed CC has to stand for election.*

Bucket #3

- 'Ethics for elected officials' and 'parliamentary procedure' trainings for all newly-elected city officials – *I would add orientation and training of roles and responsibilities of mayor, CC and directors.*
- Comprehensive non-discrimination policy statement – *Should this be separate bucket?*

Bucket #4

- Balance of powers between executive and legislative branches
- Council authority to request information and/or attendance at Council meetings from department heads, through mayor's office or directly
- Individual councilor's authority to contact department heads directly
- Mayor's authority to appoint department heads, with or without Council approval
- Who appoints to fill vacancy on dead-locked Council? Council president or mayor?
- Law Director available to advise City Council? On what terms?



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- Add statement of expectation of cooperation and collaboration between the 2 branches

Bucket #5 – [Omitted]

Bucket #6 - Ranked Choice Voting – *Again, this would require drafting to effect this. Model Charter refers to Ranked Choice Voting Resource Center for mechanics. I have not researched that. When we elect CC, in effect we have a version of RCV because the ballot has multiple candidates for multiple seats, with the highest vote getters winning a seat.*

Bucket #7 - Additional provisions relating to change in form of government – Should provision on CC salary and on Mayor salary be made consistent as to Civil Service Commission input? Fix references to definition of Mayor's term and when election follows Mayoral vacancy; revise Art VII, Section 1 regarding timing for elections after Mayoral or Council vacancy

Bucket #8 – Land Acknowledgement