



CLEVELAND HEIGHTS

Charter Review Commission

January 24, 2024

6:00 PM

City Hall – Executive Conference Room

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes of January 8 and 9**
- 4. Review and Confirm or Amend Agenda**
- 5. Public Comments (Each speaker is limited to 3 minutes. Public comment at this point in the meeting is limited to a total of ten minutes; additional public comment time will be added to the end of the agenda if needed.)**
- 6. Old Business**
 - a. Tech and administrative support for CRC**
 - b. Review of updated poll results on presenter topics; consideration of presenters and issuance of invitations to presenters**
 - i. Discussion of potential extra meeting days/times for input from elected officials and others**
 - ii. Status of responses from elected officials and others to invitations to meet with CRC**
 - i. Status of City publication of notice announcing public meeting Feb 12.**
 - c. Revised draft project plan for CRC**
 - i. Further discussion of public input meeting**
 - 1. Status of other ways to share information with public**
 - d. Update on use of CRC email by the public.**
 - e. Continue review of current City Charter**
 - f. Discuss updated project plan**
- 7. New Business**
 - a. Discussion of dates for CRC standing meetings through end of May**



CLEVELAND HEIGHTS

- b. Discussion of “buckets” for potential amendments to Charter (see attached Exhibit A)

8. **Review of Meeting Action Items**

9. **Public Comments (10 minutes)**

10. **Review of Meeting for Lessons Learned**

11. **Next Meeting: Wednesday, February 7 at 6 PM**

12. **Adjourn**



CLEVELAND HEIGHTS

EXHIBIT A

Possible Bucket Groupings for Charter Revision

Bucket #1

- Update and simplify presentation and language throughout
- Replacing 'electors' with 'voters', for example, replacing Roman numerals with Arabic numbers, gender-neutral language throughout

Bucket #2

- Adjust numbers, percentages, and the like on numbers of signatures needed for initiatives, recalls, etc., for days to file petitions, to fill vacancies, etc.
- Adjust election requirements for appointed city councilors

Bucket #3

- 'Ethics for elected officials' and 'parliamentary procedure' trainings for all newly-elected city officials
- Comprehensive non-discrimination policy statement

Bucket #4

- Balance of powers between executive and legislative branches
- Council authority to request information and/or attendance at Council meetings from department heads, through mayor's office or directly
- Individual councilor's authority to contact department heads directly
- Mayor's authority to appoint department heads, with or without Council approval
- Who appoints to fill vacancy on dead-locked Council? Council president or mayor?
- Law Director available to advise City Council? On what terms?

Bucket #5 - City Council structure: at-large only, ward only, hybrid at-large and ward?

Bucket #6 - Ranked Choice Voting