



# CLEVELAND HEIGHTS

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## **Charter Review Commission**

**December 20, 2023**

**6:00 PM**

**City Hall – Executive Conference Room**

### **AGENDA**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes of Prior Meeting and Revised Minutes of November 1 and 15**
- 4. Review and Confirm or Amend Agenda**
- 5. Public Comments (Each speaker is limited to 3 minutes. Public comment at this point in the meeting is limited to a total of ten minutes; additional public comment time will be added to the end of the agenda if needed.)**
- 6. Old Business**
  - a. Tech and administrative support for CRC**
    - i. Update on use of City document storage for CRC work product – Discussion of best practices for organization of document storage within Dropbox – Guy Thellian to lead discussion**
    - ii. Update on CRC members establishing new personal email addresses for use for CRC communications**
  - b. Continue review of Charter amendments proposed by 2019 Cleveland Heights CRC report, including review of 2019 charter amendment on ballot**
    - i. Report on CRC questions from Lee Crumrine, Assistant Law Director**
  - c. Review of updated poll results on presenter topics; consideration of presenters and issuance of invitations to presenters**
    - i. Discussion of potential extra meeting days/times for input from elected officials and others**
    - ii. Review of CRC members' comments on proposed survey for completion by elected officials**



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- iii. **Consideration of remote participation by CRC member(s), including impact on quorum and voting**
  - d. **Revised draft project plan for CRC**
    - i. **Discussion of scheduling public input meeting and mapping CRC work to completion**
    - ii. **Continue discussion of planning for meeting with public, including potential day/time and availability of meeting space at CH Rec Center.**
  - e. **Consider options for communication from the public to the CRC other than attending/speaking at CRC meeting or future meeting specifically for public input**
- 7. **New Business**
  - a. **Discussion of dates for twice per month meetings for 2024, with adjustments to reflect availability of City meeting rooms with recording capability (Doodle polls to be circulated prior to December 20 meeting.)**
- 8. **Review of Meeting Action Items**
- 9. **Public Comments (10 minutes)**
- 10. **Review of Meeting for Lessons Learned**
- 11. **Next Meeting: Wednesday, January 3, 2024 at 6 PM**
- 12. **Adjourn**