

**CITY OF CLEVELAND HEIGHTS  
LANDMARK COMMISSION / ARCHITECTURAL BOARD OF  
REVIEW**

Minutes for the Special Joint Meeting of  
May 9, 2023

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At 6:00 p.m. on Tuesday, May 9, 2023, a special joint meeting of the Landmark Commission and Architectural Board of Review was held in the Executive Conference Room in City Hall and virtually via GoTo Meeting.

**LANDMARK COMMISSION  
MEMBERS PRESENT**

Mazie Adams  
Danielle Cohen  
Jim Edmonson  
Margaret Lann

**LANDMARK COMMISSION  
MEMBERS ABSENT**

Ken Goldberg  
Tom Veider  
Benjamin Sperry

**ABR  
MEMBERS PRESENT**

Denver Brooker  
Joseph Strauss  
Richard Wong  
Katie Lester

**ABR  
MEMBERS ABSENT**

Terry Saylor

**STAFF PRESENT**

Eric Zamft, Director of Planning & Development  
Nicole Blunk, Planner I (virtual)

**OTHERS PRESENT**

Tom Truelson, Forest Roofing / Cleveland Restoration Society  
Fran Mentch, resident  
James Havach, resident  
Anthony Rupcic, resident  
Unidentified resident  
Unidentified resident

## **CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with all above-listed attendees present or virtual.

## **EDUCATIONAL SESSION – FOCUS ON ROOFS**

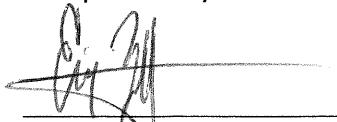
- Ms. Lann introduced Mr. Truelson.
- Mr. Zamft provided background on the request by both the Landmark Commission and Architectural Board of Review (ABR) chairs to hold an educational session regarding roofs.
- Mr. Brooker provided additional background on the ABR's request and the challenges that they have faced in reviewing cases.
- Ms. Adams provided additional background on the Landmark Commission's request and the information that they were looking to learn during the session.
- Mr. Truelson gave a short presentation regarding his background, how he and his company approaches roof repair and replacement, and general information about roofing.
- The Landmark Commission and ABR asked a number of questions regarding roofs and there was a discussion, including Mr. Truelson providing responses to those questions.
- Members of the public were permitted to ask questions. There was a discussion, including Mr. Truelson providing responses to those questions.
- Staff was asked to prepare a separate roof replacement/repair application to differentiate it from the more general residential building permit application. Mr. Zamft stated that staff would do so.
- No actions were taken by either the Landmark Commission nor the ABR.

**ACTION ITEM: Chairs**

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:47 p.m. The next regular meeting date of the Landmark Commission will be Wednesday, July 5, 2023, at 5:30 p.m. held in the Executive Conference Room at City Hall. The next regular meeting date of the Architectural Board of Review will be May 16, 2023, at 7:00 p.m. held in Council Chambers at City Hall.

Respectfully submitted,



Eric Zamft, Acting Landmark Commission Secretary

Approved,



Mazie Adams, Landmark Commission Chair

Approved,



7.20.23

Denver Brooker, ABR Chair