

RESOLUTION NO. 109-2023 (F), *First Reading*

By Mayor Seren

A Resolution approving a petition for the adoption of a public services and improvements plan for the Coventry Village Special Improvement District.

WHEREAS, Ohio Revised Code Chapter 1710, "Special Improvement Districts," provides for the voluntary creation of nonprofit corporations by groups of property owners to fund mutually beneficial improvements through self-assessment; and

WHEREAS, by Resolution No. 160-1996, this Council approved the formation of the Coventry Village Special Improvement District ("Coventry SID"); and

WHEREAS, by subsequent resolutions, this Council previously approved and levied assessments to fund the costs of said plan and subsequent public services and improvements plans for the Coventry SID; and

WHEREAS, the most recently approved public services and improvements plan has expired; and

WHEREAS, the Board of Directors of the Coventry SID have approved a proposed public services and improvements plan for the next five years; and

WHEREAS this Council returned said plan to the Board of Directors without comments or recommendations for changes by Resolution No. 035-2023; and

WHEREAS, said plan has been approved by the owners of property constituting over sixty percent (60%) of the front footage of the property included in the district and has been submitted to this Council for its approval; and

WHEREAS, approval of the public services and improvements plan would be in the best interest of the Coventry SID and the residents of this community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Cleveland Heights, Ohio, that:

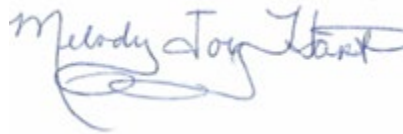
SECTION 1. This Council hereby approves the petition for adoption of the submitted public services and improvements Plan for the Coventry Village Special Improvement District ("Coventry SID"), the originals of which petition are on file with the Clerk of Council, and a copy of which Plan is attached to this Resolution as Exhibit "A" and incorporated herein by reference.

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SECTION 2. This Council hereby finds that the petition for the adoption of said Plan for the Coventry SID was executed by the owners of over sixty percent (60%) of the front footage of all real property located in the district, as required by Ohio Revised Code Section 1710.06 and finds that the adoption of the submitted public services and improvements Plan will be in the best interest of the Coventry SID and the residents of this community.

SECTION 3 Notice of the passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Director of Law, once in one newspaper of general circulation in the City of Cleveland Heights.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest time allowed by law.



MELODY HART
President of the Council



ADDIE BALESTER
Clerk of Council

PASSED: 06/20/2023

Presented to the Mayor: 06/21/2023 Approved: 06/21/2023



KAHLIL SEREN
Mayor

EXHIBIT A

Coventry Village Special Improvement District

1824 Coventry Road, Cleveland Hts., OH 44118 P: (941) 232-0187

Email: Coventryvillagestaff@gmail.com

Table 1: Proposed CVSID 2024 Annual Budget

CVSID Proposed Fiscal Year 2024 Budget by General Categories and Approximate Percentages

Category Description	%
Administration / Coordination of CVSID Programs & Communications	10%
Professional Services, Office Expenses & Insurances	10%
Marketing, Advertising & Promotions	18%
Physical Maintenance: Upkeep & Beautification of Public Areas	60%
Contingencies	2%
TOTAL	100%

CVSID Board recommendation is that Fiscal Year 2024 Annual Budget be set at \$173,250.

Table 2: Proposed CVSID Fiscal years 2025-2025 Annual Budget

(Assume a 3% annual increase over 2024 Fiscal year Annual Budget of \$173,250)

Category Description	%
Administration / Coordination of CVSID Programs & Communications	10%
Professional Services, Office Expenses & Insurances	10%
Marketing, Advertising & Promotions	18%
Physical Maintenance: Upkeep & Beautification of Public Areas	60%
Contingencies	2%
Category percentages may vary from year to year based on program needs, grants, additional revenues, cash carry-forwards and other factors.	100%

**COVENTRY VILLAGE SPECIAL IMPROVEMENT DISTRICT
ANNUAL BUDGET
2023 - 2024 FISCAL YEAR**

REVENUES

Real Estate Tax Assessment	\$175,000	
Cuyahoga County Collection Fee	<u>-1,750</u>	
TOTAL REVENUE		\$173,250

EXPENSES

Executive Director Compensation	\$34,250	
Bookkeeping and Audit	10,000	
Advertising/Promo/Web/Social Media	9,000	
Insurance Coverages (Property, Liability & Directors & Officers)	7,000	
Office Expenses (Postage, Delivery, Telephone, Clerical)	300	
Maintenance Payroll (includes Wages Taxes & Payroll Service)	25,000	
Equipment Repairs/Supplies	<u>2,000</u>	
SUBTOTAL		87,550

Utilities

Electricity	\$7,000	
Water/Sewer	<u>6,000</u>	
SUBTOTAL		13,000

Street Maintenance

Landscape Maintenance	\$7,200	
Sprinkler Maintenance/Repairs	2,500	
Rock Salt	500	
Pest Control	<u>2,300</u>	
SUBTOTAL		12,500

Street Beautification

Flowers/Planting	\$20,600	
Hanging Baskets (including Installation)	3,825	
Holiday Lighting (Material/Installation)	1,600	
GFI Outlets (Material/Installation)	500	
Spring & Fall Clean Up	6,000	
Mulch	<u>4,500</u>	
SUBTOTAL		37,025

Public Art Fund	15,000	
Transfer for Summer Programs	5,000	
Contingencies	<u>3,175</u>	

TOTAL EXPENSES		\$173,250
NET SURPLUS (DEFICIT)		<u>0</u>