

# Cleveland Heights City Council Retreat Objectives & Agenda

## OBJECTIVES:

1. Help improve the effectiveness of the relationships between council members so that members are better positioned to do the work of Council for the City.
2. Reach a shared understanding and agreement of the role of City Council and City Council members in service to the Cleveland Heights community and vis-à-vis the new city government.
3. Develop and agree to a set of City Council rules that establish parameters and provide guidelines for Council member communications (internal and external), dialogue, deliberations, and decision-making.
4. Time permitting, begin to formulate high level Council priorities, building on the vision recently developed by the Council.

## AGENDA:

- *Getting Started:*
  - Welcome and introductions
  - Retreat purpose, outcomes, process
  - Check-in
  - Reflections on the Thematic Summary
  - Shared ground rules / norms
- *Enhancing Council Member Relationships:* The consultant will kick-off the retreat by introducing relevant team / relationship building tools and practices to support team members in developing more positive and effective relationships.
- *Reaching Shared Understanding and Agreement:* The consultant will facilitate dialogue intended to gain clarity and a shared agreement around:
  - The role of City Council and City Council members in service to the Cleveland Heights community and vis-à-vis the new city government.
  - The role of City Council Leadership in service to the City Council body and vis-à-vis the new city government.
  - What it means to collaborate and cooperate.
  - Collective identification of the desired behaviors that foster trust, enable collaboration, and support productivity enabling a healthy and high performing team. AND individual and collective agreement to support and protect that aim.
- *Establishing Rules:* Establish and adopt a set of City Council rules as guidelines for Council member communications (internal and external), dialogue, deliberations, and

decision-making. While the Council is developing the rules, the Consultant will encourage and guide council members to practice positive team building and relational skills.

- *Formulating High Level Priorities.* Time permitting and building on the vision recently developed by the Council, members will begin to formulate high-level priorities for the Council. While the Council is doing this work, the Consultant will encourage and guide council members to practice positive team building and relational skills.
- *Closing Out:* Summary and next steps. Purpose, process, and outcomes